

# Church Mouse Thrift Store

## Grant Usage Report

The Church Mouse Thrift Shop Board requires any organization receiving grant funds to complete and return a Grant Usage Report by 31st August in the year of the receiving the grant. If feedback is not received within this time period, your organization may not be eligible to receive future grant funding. If a significant amount of the funds are unspent after 12 months, it may be appropriate to return the unspent funds.

### Organization Information

Organization Name \_\_\_\_\_

### Grant Information

Grant Amount Received: \_\_\_\_\_

Purpose of Grant:

Briefly Describe how the funds have been expended. :

Briefly Describe the results your organization has obtained with this expenditure (attaching pictures if appropriate would be appreciated):

Amount Expended

Amount Remaining

Will the remaining funds be used for the grant purpose?    Yes \_\_\_\_    No \_\_\_\_

If no, please contact our grants administrator for approval to use the funds for the the new purpose.

This form is input by:

Name \_\_\_\_\_ Phone Number \_\_\_\_\_